

4-H Club Meeting Scorecard

Club Name: _____

Date: _____

	Yes	No
Welcome		
A. Greet Members & guests		
B. Activity for early arrivals		
Opening		
A. Meeting starts on time		
B. Pledge to the Flag		
C. 4-H Pledge		
D. Attendance taken		
E. Introduction of Guests		
Business		
A. Secretary's Report		
B. Treasurer's Report		
C. Meeting conducted by officers		
D. Different members involved		
E. Members quiet and attentive		
F. Parliamentary Procedure used		
G. County newsletter and/or upcoming events highlighted		
Program		
A. Introduction of program and/or speaker		
B. Club members appeared interested		
C. Members learned something new		
D. Includes 1 or more talk/demonstration		
E. Project information presented		
F. Members actively involved		
Recreation and refreshments		
A. Recreation leaders prepared		
B. All or most members participate		
C. Sportsmanship exhibited		
D. Members interested & enthusiastic		
E. Refreshments provided		

General		
A. Everyone has club constitution		
B. Everyone has club program		
C. One or more community service planned		
D. Members have phone #'s & directions for meeting locations		
Strengths:	Area(s) to Work On:	
Weaknesses:		

Written by Carolyn Wilson, OSU Extension, 4-H Educator, Guernsey County.