

## Approve and Review 4-H Club Constitution and By-Laws

Use this checklist to evaluate and discuss rules, policies and procedures to appear in your club constitution and by-laws.

Rule, Policy, Procedure Statement	Yes	No	Notes
<i>Is the rule or policy necessary?</i>			
<i>Does the rule insure equal treatment for all members?</i>			
<i>Is the rule accurate or simply worded?</i>			
<i>Are there provisions to deal with rule violations?</i>			
<i>Does the rule or policy have more than one meaning?</i>			
<i>Can you enforce the rule?</i>			
<i>Is the policy consistent with current Ohio 4-H policy?</i>			

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